

## TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

IN PROGRESS	APPROVED – AWAITING SLOT	AWAITING UPDATE - X	AWAITING REMOVAL
Project approved & underway	Project approved but awaiting available resources	Project not yet approved and requires further input	Project to be removed by mutual agreement or failure to progress

Previous Status	Item	Progress to Date	Actions and Recommendations	New Status
	<b>Trowbridge LHFIG – 27<sup>th</sup> April 2023 10am (Kennet hybrid meeting room, County Hall)</b>			
	<b>1</b>	<b>Apologies and Attendees</b>		
		<p><b>Apologies:</b> WC: Cllr Prickett TC/PC: Stephen Carey - Southwick PC</p> <p><b>Present:</b> WC: Cllr Vigar (Chair), Cllr Clarke, Cllr Jacobs, Cllr Kirk, Cllr Trigg, Cllr Palmen, Cllr Piazza, Cllr Cave TC/PC: Lance Allan &amp; Andrew Bryant – Trowbridge TC, Roger Evans – North Bradley PC</p> <p>WC Engineers: Jamie Mundy, Mark Banks</p>		
	<b>2</b>	<b>Notes of last meeting</b>		
		Notes from the Trowbridge LHFIG meeting on 9 <sup>th</sup> March were circulated to the group and will together with notes of this meeting be published as part of the agenda for the next scheduled Trowbridge Area Board (6 <sup>th</sup> July 2023)		
	<b>3</b>	<b>Financial Position</b>		
		<p>No allocations were made at the last meeting – 9<sup>th</sup> March.</p> <p>JM advised that we were expecting the same allocation as 2022/23 (<b>£31,258</b>) but this has yet to be officially confirmed.</p>	JM confirmed that colleagues covering other LHFIG's were proceeding on this basis.	

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	4	Top 5 Priority Schemes			
Awaiting outcome of the Substantive Bid process	a)	<b>Woodmarsh, North Bradley</b>	<p>New bid amount <b>£45,581</b> (updated due to increased costs)  <u>This will not affect contributions already committed.</u></p> <p>The Substantive bid documentation has been sent ahead of the 18<sup>th</sup> November deadline. Awaiting Cabinet Report for decision on which schemes have been successful.</p>	<p>The Cabinet Report on the outcome of the bid process confirmed the Woodmarsh scheme had not been successful.            NB: £10,419 was allocated from this and previous years for this bid.            All agreed that an alternative scheme be developed, gateways at either end, roadmarkings, signage. JM to develop a scheme and liaise with North Bradley PC.</p>	JM to develop an alternative scheme
Awaiting update	b)	<b>16-19-13 Newtown Pedestrian Crossing</b>	<p>Results showed the recorded speeds met the 20mph criteria, yet is contrary to policy concerning the road use. Senior colleagues are considering exception to policy and have sought advice from the Wiltshire Police, concerning enforcement.</p>	<p>Subject to contractor resource, the scheme is programmed for construction in the summer holidays.            (Funding already in place for this scheme)</p>	Awaiting Milestone confirmation
Awaiting date for consultation	c)	<b>The Halve &amp; other parking restrictions across the town</b>	<p>The Traffic Regulation Order team have yet to confirm dates for the formal consultation.</p> <p>Note: Taylors View restrictions formally under 5u) are to be included.</p>	<p>Currently out for consultation which ends 1st May. JM will provide feedback to Members of comments made before the report goes to the Cabinet Member for the final decision.</p>	Consultation ends 1st May
Awaiting update	d)	<b>Brook Road 20mph and traffic calming</b>	<p>JT noted that this item had been missed off previous meeting notes and asked for it to be reinstated and an update.</p> <p>JM will liaise with TAOSJ colleagues and will provide an update for the next meeting.</p>	<p>Awaiting consultation date along with the other 20mph zones across the town. Once outcome of that consultation is known, appropriate traffic calming options will be considered/discussed. <b>See 5b below</b></p>	Awaiting consultation date from TRO team

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	5.	Other Priority schemes			
Scheme will progress under new contractor - Milestone	a)	<b>Speed reduction measures Cockhill, Trowbridge</b>	Further to recommendations by Atkins for no changes to speed limit, a road marking scheme was developed and supported by the group and TTC. Funding agreed at last meeting: £5,500 Funding: LHFIG £4,125 / TTC: £1,375	JM to confirm start date once known	Awaiting programme date from Milestone
Awaiting date for consultation	b)	<b>20mph speed restrictions across the town</b>	Agreed at a previous LHFIG to proceed with the TRO consultation process; <ul style="list-style-type: none"> <li>• Broadmead estate</li> <li>• Innox Road</li> <li>• St Thomas Road area</li> </ul>	JM to confirm consultation date once known	Awaiting consultation date from TRO team
Awaiting update	c)	<b>20mph and improved crossing points Silver Street Lane, Trowbridge</b>	Atkins report previously distributed for consideration.  TTC confirmed not in a position to consider until further works undertaken.  Kirsty was tasked to review the provision of refuge islands or other measures to address road / pedestrian safety concerns.	Kirsty has now reviewed and identified measures to address road and pedestrian safety concerns.  DV requested that JM develop this further and liaise with him and TTC.	Awaiting update
Awaiting update from NBPC	h)	<b>Speed reduction; Phillips Way &amp; Westbury Road, North Bradley</b>	Request for permanent traffic calming measures, road narrowing, roundabouts etc...  RE advised that this had yet to be discussed at the PC and would be at the next. KR's previous cost estimate was around £6k. Awaiting an update from NBPC.	RE of NBPC confirmed that they have now discussed and wish for a scheme to be developed along the lines of a gateway at that end of the village. JM noted that this could be included in an alternative plan for Woodmarsh.	JM to develop scheme and liaise with NBPC and LHFIG

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Approved – awaiting slot	i)	<b>Goose St, Southwick</b>	Provision of new footway link and dropped kerb crossing point. JM preparing detailed design ready for new contractor	In progress as per previous update works now programmed for Oct 2023.	Scheme will progress under new contractor
Awaiting update	j)	<b>Repair of grass verges - Manor Road, Trowbridge</b>	Previously KR had produced a suggested phased plan to tackle the issue. We've been advised of some funding, that could be used which includes planting of trees. Some of the worse effected areas will need to be surfaced.	JT highlighted the phasing plan that KR had put together. Proposed initial step would be £9,000 approx.  Group asked if this 1 <sup>st</sup> section could also be phased, as would be a good chunk of our allocation for the year.	Awaiting further update
Approved – awaiting slot	k)	<b>Dropped kerbs – annual programme</b>	At last LHFIG it was agreed to fund the below sites at £4,500 Withy Close / Greenway Gardens / Fulney Close	Works are programmed for the end of May	Awaiting installation
Awaiting Atkins report	l)	<b>Speed limit assessment - Frome Road, Southwick</b>	Atkins Technical Report was sent to Southwick Parish Council, LHFIG Chair and Local Member in November 2022. Atkins report conclusion was no change to existing speed limit. <i>SC will prepare a response from SPC to the report, asking what else could be done to lower speeds through the village/recommened next steps</i>	JM now is receipt of comments from SPC JM to have internal discussion and with Atkins to review request and report back to SPC and LHFIG on proposed way forward.	JM liaising with SPC
Awaiting update from 3 <sup>rd</sup> parties	o)	<b>Bus shelter request Manor Road</b>	KR has contacted Selwood Housing. Selwood Legal Team have indicated that there is scope to dedicate some land as highway to allow shelter installation. Selwood wished to carry out their own consultation.	Passenger Transport were concerned with the lack of use at this location.	Awaiting further info discussion
Awaiting LHFIG decision	q)	<b>Enhanced speed limit - Leap Gate</b>	Proposal discussed and agreed at last meeting Funding: LHFIG £3,750 / TTC £1,250 JM preparing detailed design ready for new contractor (Milestone)	JM to confirm start date once known	Awaiting programme date from Milestone

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Awaiting Engineer's report (JM)	r)	<b>Request for crossing nr Victoria Road</b>	Pedestrian survey results indicated Ped volume too low for a formal crossing.  The LHFIG may wish to consider providing dropped kerbs and tactile paving for an informal crossing; approx £6,000	Was discussed and suggested that any further work put on hold and further discussion due to imminant developments off Elizabeth Way and footway/cycleway improvements on Trowbridge Road, Hilperton.	JM,EK & MJ to discuss further
Approved – awaiting slot	s)	<b>Additional street light - Greenhill Gardens, Hilperton</b>	HPC confirmed preferred option, option 1 at a cost of £4,600.00 and also their contribution. Funding: LHFIG £3,450 / HPC £1,150  Scheme now with Street Lighting team to programme implementation	Was going to be done by Ringway but will now be carried out by new contractors Milestone.  JM continues to push for programme date	Approved – awaiting slot
Approved – awaiting slot	t)	<b>Junction warning signs - Frome Rd/ Church Lane</b>	Funding for new junction warning signs agreed - £1000. TTC confirmed contribution. Funding: LHFIG £750 / TTC £250	As above	Approved – awaiting slot
Approved – awaiting slot	a)	<b>SID locations – Hilperton village</b>	EC raised a request for LHFIG to support allocating resource to provide NAL sockets and posts for SIDs in Hilperton, funded by Parish Council.	As above	Approved – awaiting slot
Approved – awaiting slot	c)	<b>20mph speed limit request – Bratton Road, West Ashton</b>	Request discussed at last meeting. WAPC confirmed contribution. LHFIG agreed to support an assessment. Assessment would be £2,500 Funding: LHFIG £1875 / WAPC £625	JM to explain delay was due a back-log of requests. Assessment due to take in May.  JM to liaise direct with WAPC regarding locations and dates.	Approved – awaiting slot

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	6.	New issues			
1st Meeting Date 09/03/23	a)	<b>Brown direction signage for Southwick Baptist Church</b>	<p>The request is for signs be erected to assist in identifying the location of the church, its entrance and parking, which is not clear and causes confusion for visitors. SPC have requested installation of appropriate signage (brown signs).</p> <p><i>Discussion on the need for Brown Signs despite the church being listed etc, as there are many other listed/buildings of interest in the area, some members were concerned this could set a president...</i></p>	<p>SPC are advised to approach Visit Wiltshire in the first instance to determine if the Church would qualify for Brown (Tourist attraction) signage.</p> <p>JM will provide details and Wilts Policy document</p>	Await info from Visit Wiltshire (egiability)
1st Meeting Date 09/03/23	b)	<b>Parking restrictions – Churchlands, North Bradley</b>	<p>Parking restrictions requested to deal with inappropriate and inconsiderate parent parking. In particular resident driveways are being blocked along with the junction with Church Lane. Parish have requested single yellow lines to match school drop off and pick up timings.</p> <p><i>There was consensus that the request merited action, yet to ask other Parishes if they had any requests that could be included in a change to the Traffic Regulation Order, as to get most out of the £3k legal/consultation cost.</i></p> <p><i>The wider issue of dealing with parking outside schools was also discussed and was acknowledged that enforcement was not possible outside every school every drop off/pick up.</i></p>	<p>Members requested to bring forward any requests in the Parish areas.</p> <p>No further requests received as this meeting 27<sup>th</sup> April.</p>	Await any further requests
1st Meeting Date 09/03/23		<b>Future High Street Fund - update</b>	<p>SP asked about a public consultation which he understood was to be carried out by Atkins. EK also mentioned that a member of the public have been asking what all the markings were on the road and that a handout explaining the FHSF and proposals would be useful.</p>	<p>JM to pass on to the FHSF team and advise group of contact details.</p> <p>Primary contacts: Gareth Rogers or Kirsty Rose</p>	Actioned can now be removed

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1st Meeting Date 09/03/23	<b>Wingfield Road, speeding issue</b>	JT reported that results from a recent speedwatch highlighted high speeds around the school drop off/pickup which was alarming. She asked if Wig-Wag lights could be an option to highlight the danger.	SP mentioned that this had been raised previously and as its an A-road, 20mph couldn't be introduced.  JM confirmed there are wig-wags were already in place outside the school.  JT to share speedwatch data and JM to develop a road marking scheme.	JM to provide feedback to request
1st Meeting Date 09/03/23	<b>Hilperton Road Cycle path snagging</b>	MJ raised several snagging items regarding the new Active Travel cycle path on Hilperton Road.	JM has passed these concerns to Kirsty to respond direct to MJ	Actioned can now be removed
1st Meeting Date 09/03/23	<b>Un-made paths what is the process?</b>	MJ raised an issue of an un-made yet well used path, seeking clarification on the process and which pot any improvement works should come from. JM to clarify to report back	JM If it's a Wiltshire Council Right Of Way, funding from LHFIG can be used.	Actioned can now be removed
	<b>7. New requests received since last meeting</b>			
		None		
	<b>8. Any other business</b>			
		EK queried the membership of the LHFIG and the number of representatives from each Town/Parish Council. DV/JM shall look again at the Terms of Reference and guidance notes and confirm at next meeting.  JM – The Council's new SIDs and ANPR (Auto Speedwatch) policy is now live... <a href="#">Road safety education - Wiltshire Council</a>		
	<b>9. Date of next meeting:</b>	As the next Area Board is scheduled for 6 <sup>th</sup> July, consensus of the group was late June. JM later confirmed room now booked for 29 <sup>th</sup> June – West Wilts Hybrid meeting room, County Hall, 10am		